

COLETTE HERSHEY

Permanent: N5037 Highway 162, Bangor, Wisconsin, 54614

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Current: 1001 University Avenue, Madison, Wisconsin, 53715

(608) 395-4708

EXECUTIVE SUMMARY

High-achieving community organizer with outstanding management, multi-tasking and communication skills, including fluency in Spanish and English. Seeking opportunity to positively influence the lives of others.

PROFESSIONAL EXPERIENCE

All located in Madison, Wisconsin, unless otherwise noted.

Volunteer Coordinator, Centro Hispano / AmeriCorps*VISTA

July 2008 – Present

- Coordinated volunteer activities for inmate work-release and court-mandated community service programs
- Performed administrative duties and tutor recruitment for after-school programs
- Supervised Title V program for older workers re-entering the workforce
- Created database and referral service for volunteer opportunities
- Developed service-learning opportunities for students
- Ran weekly food pantry

Supervisor & Staff Representative, Center for Instructional Materials & Computing

Aug. 2005 – July 2008

- Awarded the 2008 General Library System Library Staff Service Award for exemplary service and high productivity for contributing to a welcoming learning and research environment
- Presented student worker information session at the 2006 Wisconsin Association of Academic Librarians
- Supervised shift opening and closing and trained new employees
- Twice elected student staff representative by co-workers
- Communicated with visitors to solve problems

Library Assistant, Wisconsin Library Service (WiLS)

Sept. 2007 – July 2008

- Retrieved and copied materials from campus libraries for interlibrary loan service

Summer Conservation Intern, Sky Island Alliance – Tucson, Arizona

Summer 2007

- Performed outreach to faith communities in Tucson to promote efforts in wilderness preservation
- Archived newspaper articles about the Tumacacori Highlands, a proposed wilderness area

EDUCATION & PROFESSIONAL DEVELOPMENT

Grassroots Leadership College, Madison, WI

Fall 2008

- Attended thirteen sessions on working for and within communities to bolster project success through hands-on, community-led initiatives

Bachelor of Arts, University of Wisconsin – Madison

May 2008

- Double major: Spanish & Latin American Studies, Caribbean & Iberian Studies
- Certificates: Global Cultures, Integrated Liberal Studies
- Awarded Henderson-Reznick/Shinners Family Summer Internship and Mathy Construction Family of Companies Scholarships

International Study Program, University of Alcalá de Henares, Spain

Spring 2007

VOLUNTEER EXPERIENCE

All located in Madison, Wisconsin.

- Office Assistant & Client Intake, Worker's Rights Center Sept. 2008 – Present
- Spanish Translator & Event Support, Family Farm Defenders Aug. 2008 – Present
- Organic Garden Project Planner, FH King Students of Sustainable Agriculture Jan. 2008 – Present